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|---------------------------------------|-----------|
| CONTRACTOR/COMPANY: | |
| WSU PROJECT NAME/DESCRIPTION OF WORK: | |
| F.O. # or WORK ORDER #: | |
| DATE: | BUILDING: |

DESCRIPTION OF WORK COMPLETED TODAY:

| | | | |
|--------------------------|------------|--|--|
| START TIME: | | | |
| END TIME: | | | |
| STATUS: | | | |
| <input type="checkbox"/> | COMPLETE | | |
| <input type="checkbox"/> | INCOMPLETE | | |

[illegible]

CUSTOMER ACKNOWLEDGEMENT:

SIGNATURE

PRINT NAME

TELEPHONE

DATE _____

BY SIGNING THIS DAILY WORK SUMMARY I AM NEITHER ACCEPTING OR REJECTING THE WORK. MY SIGNATURE IS INTENDED TO ACKNOWLEDGE TO THE BEST OF MY ABILITY THAT THE ABOVE INDICATED PERSONNEL WORKED ON THE SUBJECT PROJECT